**Local Historic District Study Committee Minutes September 9, 2013**

**Call to Order:** 7:40 p.m.

All members present

**Acceptance of Minutes:** Minutes were accepted with no changes.

**New Business:**

Stephen handed out a draft outline of our report and reported that selectmen had been notified of our vote on July 8th. At Jay’s request, he will forward the emails from selectmen (concerning this correspondence) to our committee.

The draft outline was reviewed and all points discussed and explained. Stephen moved to approve the draft and Janet seconded; the motion passed.

**Work Plan:**

Intro/Executive Summary – Stephen

Norwell’s Historic Structures, Brief Overview – Janet & Kim

Mandate and Purpose of the LHDSC – Jay

Selection of Potential LHDs – Stephen

Design of a Resident Survey – Stephen

Outreach to other LHDs – compilation of work already done by committee members

Other Research – compilation of work already done by committee members

Results of Resident Surveys on Main, Summer & High Streets – Janet & Stephen

Other Findings – Katherine

Other Suggestions – Katherine

Committee members will send their work to Katherine for compilation into a single working document and she will distribute this to members prior to the October meeting.

**Future Meetings:**

October 15, November 18, December 9

**Meeting adjourned at 8:40 p.m.**